

## EXAMPLE FOR A COST AND FINANCING PLAN

### 1. COST PLAN (cost of the project)

#### EXPENDITURE

##### Material costs

- 1) Rent .....
- 2) Telephone, fax, Internet .....
- 3) Copies .....
- 4) Postal fees .....
- 5) Office materials .....
- 6) Work materials .....
- 7) Technical equipment .....

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Subtotal material costs .....

##### Remuneration (e.g. lecturers, artists, webmasters, etc.)

- 1) .....
- 2) .....
- 3) .....

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Subtotal remuneration .....

##### Other costs

- 1) .....
- 2) .....
- 3) .....

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Subtotal other costs .....

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Total expenditure .....

**2. FINANCING PLAN (With which means the project is implemented)**

1) Funder A	.....
2) Funder B	.....
3) Funder C	.....
4) Funder D	.....
5) Own funds	.....
6) Donations	.....
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Total means	.....

THE OVERALL AMOUNT IN THE COST PLAN AND IN THE FINANCING PLAN MUST MATCH.